

NOTICE AND AGENDA
GRAFTON TOWNSHIP REGULAR BOARD MEETING
GRAFTON TOWNSHIP, MCHENRY COUNTY, ILLINOIS
MONDAY, JULY 15, 2013 7:30 p.m.
GRAFTON TOWNSHIP OFFICES 10109 VINE STREET, HUNTLEY, IL 60142

NOTICE IS HEREBY GIVEN that the Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will be held on Monday, July 15, 2013, 7:30 p.m. for purpose of considering the following agenda:

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda as posted**
- 5. Regular Business**
 - A. Approval of Minutes
 1. Minutes of June 26, 2013 Township Public Budget Hearing.
 2. Minutes of June 26, 201 Township Special Board Meeting.
 - B. Audit and Payment of unpaid bills.
 - C. Review Warrant check detail.
- 6. Public Comment/ Board Members Response to Public Comment**
- 7. Old Business**
 - A. Discussion and potential action of Final Audit ending March 31, 2013.
 1. Presentation by George Roach.
 2. Motion to approve March 31, 2013 Audit.
 - B. Discussion and potential action for the Road District to pay a percentage of the 2012 and 2013 Audit bills.
- 8. Committee and Officer Reports**
- 9. Executive Session**

Motion to convene an Executive Session to discuss pending litigation and personnel involving the Township pursuant to 5ILCS 120/2(c)(11).
- 10. Discussion and potential action of items as discussed during Executive Session**
- 11. Adjournment**

Dated and posted by Township Clerk Kathryn Francis
This 10th day of July, 2013

GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES
MONDAY, JULY 15, 2013 7:30 p.m.

1. Supervisor Kearns called the meeting to order at 7:30 p.m.

2. Roll Call

Present: Trustees Holtorf, Wagner, Ziller; Supervisor Kearns; Road Commissioner Poznanski; Assessor Ottley; Clerk Francis. Absent: Trustee Zirk

3. Pledge of Allegiance

The Pledge of Allegiance was said.

4. Approval of Agenda as posted

Motion by Trustee Ziller, second by Trustee Wagner to approve the agenda with a typo correction.

All Ayes. Motion Carries.

5. Regular Business

A. Approval of Minutes

1. Minutes of June 26, 2013 Township Public Budget Hearing.

Motion by Trustee Wagner, second by Trustee Ziller to approve the minutes of the June 26, 2013 Township Public Budget Hearing.

Roll Call:

Ayes: Trustees Wagner, Ziller, Holtorf, Supervisor Kearns.

Nays: None.

Motion Carries.

2. Minutes of June 26, 201 Township Special Board Meeting.

Motion by Wagner, second by Holtorf to approve the minutes of the June 26, 2013 Township Special Meeting.

Roll Call:

Ayes: Trustees Wagner, Holtorf, Ziller, Supervisor Kearns.

Nays: None.

Motion Carries.

B. Audit and Payment of unpaid bills.

Motion by Trustee Holtorf, second by Trustee Wagner to approve the unpaid bills with the exception of Ancel Glink, and Ottosen. (Exhibit 1)

Roll Call:

Ayes: Trustees Holtorf, Wagner, Ziller, Supervisor Kearns.

Nays: None.

Motion Carries.

C. Review Warrant check detail.

Trustees reviewed warrant check details.

Motion by Trustee Wagner, second by Trustee Holtorf to approve the warrant list. (Exhibit 2)

Roll Call:

Ayes: Trustees Wagner, Holtorf, Ziller, Supervisor Kearns.

Nays: None.

Motion Carries.

6. Public Comment/Board Response.

Al Jordi would like the regular and special meetings posted in the Northwest Herald. Clerk Francis indicated that she would work with the Northwest Herald to try to make that happen. Joe Vokaty would like to propose the board appoint an assistant clerk. Joe Vokaty also said that Township busing does not suit him. Requests that the routes be expanded to include areas other than just Huntley. Also feels that bus should be eliminated. Supervisor Kearns indicated that the bus issue would be examined at a future date.

7. Old Business

A. Discussion and potential action of Final Audit ending March 31, 2013.

1. Presentation by George Roach.

2. Motion to approve March 31, 2013 Audit.

Motion by Trustee Wagner, second by Trustee Holtorf to approve the March 31, 2013 audit annual report for year ended March 31, 2013 as amended on page 18.

Roll Call:

Ayes: Trustees Wagner, Holtorf, Ziller, Supervisor Kearns.

Nays: None.

Motion Carries.

B. Discussion and potential action for the Road District to pay a percentage of the 2012 and 2013 Audit bills.

Motion by Trustee Ziller, second by Trustee Holtorf to have the Road District pay 33% or audit bill for years ending 2012 and 2013.

Roll Call:

Ayes: Trustees Wagner, Holtorf, Ziller; Supervisor Kearns.

Nays: None.

Motion Carries.

8. Committee and Officer Reports

Supervisor: Supervisor Kearns reported that the Township received \$10,000 from Huntley to help with the busing of residents in Rutland Township. He reports that he has almost completed the Senior Grant. Mary Donner from Pace discusses with the trustees the option to lease a bus from Pace for \$1,000 initial payment and \$100 per month thereafter to include maintenance. Supervisor Kearns further explains that a replacement bus for the old one currently owned by the township will cost about \$68,000.

Trustees: Trustee Holtorf reports that the Purchase Order system is in place. Electrical work will start this week and will cost less than \$5,000 for both sides of the offices.

Audit: Committee reports that Donna Schafer of McHenry Township has a good model of procedures and policies and will help the committee produce a draft.

Road District: 2013 major project is underway on Kruetzer. Still prepping for other projects. Stripe-ing is being done throughout and shoulder gravel work will start soon. Patching on Columbine being done and seal coating is on Saturday.

Assessor: Article in Northwest Herald was wrong again. Assessor Ottley stressed that the lawsuit between his office and the township was about the phone bills, not the windows. Township Property Assessments have been published and the last day to protest is August 5th.

Legal: No pending lawsuits.

Clerk: Clerk Francis reminds trustees to complete their OMA training online by August 18, 2013 and file their certificate of completion with the Township Clerk's Office.

9. Executive Session

Motion to convene an Executive Session to discuss pending litigation and personnel involving the Township pursuant to 5ILCS 120/2(c)(11).

Motion at 8:37 by Trustee Holtorf, second by Trustee Ziller to convene an Executive Session to discuss pending litigation and personnel involving the Township.

All Ayes. Motion Carries.

The regular Township Board Meeting was reconvened at 9:08 p.m.

Present: Trustees Holtorf, Wagner, Ziller; Supervisor Kearns; Clerk Francis

10. Discussion and potential action of items as discussed during Executive Session

No action was taken.

11. Adjournment

Motion by Trustee Holtorf, second by Trustee Wagner to adjourn the meeting.
All Ayes. No Nays. Meeting Adjourned at 9:08 pm.

Submitted,

Kathryn Francis
Grafton Township Clerk

This agenda was prepared by the Township Clerk in accordance with the direction of the Township Board Rules. This notice and posting may only be removed by Grafton Township Clerk Kathryn Francis.

GRAFTON TOWNSHIP
Warrant Check Detail
 June 27 through July 5, 2013

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill Pmt -Check	1188	07/01/2013	AT&T	847-669-3328-0559	151 · CHECKING-General Assistance	
Bill	PO 1012	07/01/2013		847-669-3328-0559	5552 · TELEPHONE	-12.74
TOTAL						-12.74
Bill Pmt -Check	21029	07/01/2013	AT&T		101 · CHECKING ACCOUNT - HARRIS	
Bill	PO 1013	07/01/2013		847-669-3328-0559	960 · BUS TELEPHONE	-121.01
Bill	PO 1014	07/01/2013		847-669-3328-0559	1552 · TELEPHONE	-121.02
TOTAL						-242.03
Bill Pmt -Check	21030	07/01/2013	BETTY ZIRK.		101 · CHECKING ACCOUNT - HARRIS	
Bill	PO 1021	07/01/2013		Travel	1911 · CONTINGENCIES	-50.00
TOTAL						-50.00
Bill Pmt -Check	21031	07/01/2013	BLUECROSS BLUESHIELD ...	866203	101 · CHECKING ACCOUNT - HARRIS	
Bill	PO 1015	07/01/2013			1451 · HEALTH INSURANCE	-8,125.72
Bill	PO 20003	07/01/2013			1243 · HEALTH INSURANCE	-5,197.32
TOTAL						-13,323.04
Bill Pmt -Check	1186	07/01/2013	COM ED	3380499000	151 · CHECKING-General Assistance	
Bill		07/01/2013		3380499000	5571 · UTILITIES	-10.29
TOTAL						-10.29
Bill Pmt -Check	21032	07/01/2013	COM ED	3380499000	101 · CHECKING ACCOUNT - HARRIS	
Bill	PO 1009	07/01/2013		3380499000	1571 · UTILITIES	-195.54
TOTAL						-195.54
Bill Pmt -Check	21033	07/01/2013	COMCAST CABLE	8771 10 013 01960...	101 · CHECKING ACCOUNT - HARRIS	
Bill	PO 20001	07/01/2013			1752 · TELEPHONE	-8.95
TOTAL						-8.95
Bill Pmt -Check	1189	07/01/2013	Grafton Township Town Fund		151 · CHECKING-General Assistance	
Bill	PO 1022	07/01/2013			5534 · ACCOUNTING SERVICES	-300.00
TOTAL						-300.00
Bill Pmt -Check	21034	07/01/2013	Humana Dental Ins. Co.	717423-001	101 · CHECKING ACCOUNT - HARRIS	
Bill	PO 1006	07/01/2013			1451 · HEALTH INSURANCE	-368.99
Bill	PO 20002	07/01/2013			1243 · HEALTH INSURANCE	-460.38
TOTAL						-829.37
Bill Pmt -Check	1187	07/01/2013	Interact Business Products,...		151 · CHECKING-General Assistance	
Bill	PO 1010	07/01/2013		84593	5554 · PRINTING	-6.10
TOTAL						-6.10
Bill Pmt -Check	21035	07/01/2013	Interact Business Products,...		101 · CHECKING ACCOUNT - HARRIS	
Bill	PO 1011	07/01/2013		84593	1512 · MAINTENANCE SERVICE - EQ...	-115.92
TOTAL						-115.92
Bill Pmt -Check	1185	07/01/2013	NICOR GAS	31-15-57-1000-2	151 · CHECKING-General Assistance	
Bill	PO 1003	07/01/2013		31-15-57-1000-2	5571 · UTILITIES	-3.42
TOTAL						-3.42

GRAFTON TOWNSHIP
Warrant Check Detail
 June 27 through July 5, 2013

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill Pmt -Check	21036	07/01/2013	NICOR GAS		101 · CHECKING ACCOUNT - HARRIS	
Bill	PO 1004	07/01/2013			1571 · UTILITIES	-64.94
TOTAL						-64.94
Bill Pmt -Check	21039	07/05/2013	TOWNSHIP OFFICIALS OF I...		101 · CHECKING ACCOUNT - HARRIS	
Bill	PO 1028	07/05/2013		boot camp training	1563 · TRAINING	-425.00
TOTAL						-425.00
Bill Pmt -Check	21037	07/01/2013	Verizion Wireless		101 · CHECKING ACCOUNT - HARRIS	
Bill	PO 1016 ...	07/01/2013			960 · BUS TELEPHONE	-24.84
					1565 · CLERK	-1.65
TOTAL						-26.49

Total

\$ 15,613.83

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GRAFTON TOWNSHIP
Reconciliation Summary
101 · CHECKING ACCOUNT - HARRIS, Period Ending 06/30/2013

	<u>Jun 30, 13</u>
Beginning Balance	47,722.31
Cleared Transactions	
Checks and Payments - 58 items	-136,521.51
Deposits and Credits - 27 items	466,993.92
Total Cleared Transactions	<u>330,472.41</u>
Cleared Balance	<u><u>378,194.72</u></u>
Uncleared Transactions	
Checks and Payments - 14 items	-8,469.40
Total Uncleared Transactions	<u>-8,469.40</u>
Register Balance as of 06/30/2013	<u><u>369,725.32</u></u>
New Transactions	
Checks and Payments - 9 items	-14,856.28
Total New Transactions	<u>-14,856.28</u>
Ending Balance	<u><u>354,869.04</u></u>

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GRAFTON TOWNSHIP Reconciliation Summary

151 · CHECKING-General Assistance, Period Ending 06/30/2013

	Jun 30, 13
Beginning Balance	6,326.01
Cleared Transactions	
Checks and Payments - 5 items	-2,168.46
Deposits and Credits - 1 item	0.19
Total Cleared Transactions	-2,168.27
Cleared Balance	<u>4,157.74</u>
Uncleared Transactions	
Checks and Payments - 1 item	-20.97
Total Uncleared Transactions	-20.97
Register Balance as of 06/30/2013	<u>4,136.77</u>
New Transactions	
Checks and Payments - 5 items	-332.55
Total New Transactions	-332.55
Ending Balance	<u><u>3,804.22</u></u>

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GRAFTON TOWNSHIP Reconciliation Summary

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150 · Money Market/ Loan Proceeds, Period Ending 06/30/2013

	<u>Jun 30, 13</u>
Beginning Balance	148,608.40
Cleared Transactions	
Deposits and Credits - 3 items	8,845.14
Total Cleared Transactions	<u>8,845.14</u>
Cleared Balance	<u>157,453.54</u>
Register Balance as of 06/30/2013	157,453.54
Ending Balance	157,453.54

**Grafton Township R & B
Warrants Check Detail
June 27 through July 5, 2013**

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	4022	06/27/2013	AT&T	101 · CHECKING ...		-146.95
Bill	847669507006-2...	06/13/2013		6552 · TELEPHONE	-146.95	146.95
TOTAL					-146.95	146.95
Bill Pmt -Check	4023	06/27/2013	BLUECROSS BLUESHIE...	101 · CHECKING ...		-962.02
Bill		06/10/2013		9451 · Health / Life...	-962.02	962.02
TOTAL					-962.02	962.02
Bill Pmt -Check	4024	06/27/2013	COM ED	101 · CHECKING ...		-100.53
Bill		06/07/2013		6371 · UTILITIES	-100.53	100.53
TOTAL					-100.53	100.53
Bill Pmt -Check	4025	06/27/2013	Humana Dental	101 · CHECKING ...		-230.19
Bill	614414383	06/13/2013		9451 · Health / Life...	-230.19	230.19
TOTAL					-230.19	230.19
Bill Pmt -Check	4026	06/27/2013	NEXTEL COMMUNICATI...	101 · CHECKING ...		-136.35
Bill	866627045-083	06/27/2013		6552 · TELEPHONE	-136.35	136.35
TOTAL					-136.35	136.35

Total

\$ 1576.04

Grafton Township R & B

Unpaid Bills Detail

All Transactions

Type	Date	Num	Due Date	Split	Amount
BUCK BROS., INC.					
Bill	06/19/2013	335309	07/10/2013	6112 · MAINTENANCE SUPPLY - EQUIPMENT	60.07
Total BUCK BROS., INC.					60.07
CHICAGO INTERNATIONAL TRUCKS LLC					
Bill	06/28/2013	11049330 & 11049169	07/10/2013	6113 · MAINTENANCE SUPPLY - VEHICLES	92.02
Total CHICAGO INTERNATIONAL TRUCKS LLC					92.02
COM ED STREET LIGHTS					
Bill	06/25/2013		08/24/2013	9519 · Street Lights	227.14
Total COM ED STREET LIGHTS					227.14
ED'S AUTOMOTIVE					
Bill	06/06/2013	549	07/06/2013	6313 · MAINTENANCE SERVICE - VEHICLES	38.50
Total ED'S AUTOMOTIVE					38.50
Filter Renew Technologies					
Bill	06/28/2013	785	07/08/2013	6112 · MAINTENANCE SUPPLY - EQUIPMENT	120.00
Total Filter Renew Technologies					120.00
HINCKLEY SPRINGS WATER CO					
Bill	06/23/2013	10164181062313	06/23/2013	6122 · OPERATING SUPPLIES	9.10
Total HINCKLEY SPRINGS WATER CO					9.10
Integrity Sales, Inc.					
Bill	05/04/2013	1366	05/14/2013	9652 · OPERATING SUPPLIES	48.95
Total Integrity Sales, Inc.					48.95
McHenry County Council Of Governments					
Bill	06/24/2013	12	07/04/2013	6562 · TRAVEL & MEETING EXPENSE	38.00
Total McHenry County Council Of Governments					38.00
MDC ENVIRONMENTAL SERVICES (MARENGO)					
Bill	07/01/2013	12264089	07/20/2013	6373 · GARBAGE DISPOSAL	156.08
Total MDC ENVIRONMENTAL SERVICES (MARENGO)					156.08
O'Reilly Automotive, Inc					
Bill	06/26/2013	3416276285	07/06/2013	6113 · MAINTENANCE SUPPLY - VEHICLES	29.29
Total O'Reilly Automotive, Inc					29.29
THE BANK OF NEW YORK MELLON					
Bill	06/18/2013	252 1713475	06/18/2013	6840 · DEBT SERVICE	428.00
Total THE BANK OF NEW YORK MELLON					428.00
TOWNSHIP HWY COMM OF IL- BLUE MOUND					
Bill	07/01/2013	Summer Seminar	07/11/2013	6562 · TRAVEL & MEETING EXPENSE	125.00
Total TOWNSHIP HWY COMM OF IL- BLUE MOUND					125.00
Trotter & Associates, Inc.					
Bill	06/30/2013	9185 & 9186	07/10/2013	9532 · ENGINEERING SERVICE	5,357.63
Total Trotter & Associates, Inc.					5,357.63
ZANCK, COEN & WRIGHT & SALADIN, P.C.					
Bill	06/30/2013	78526 & 78527	07/30/2013	6533 · LEGAL SERVICE	830.00
Total ZANCK, COEN & WRIGHT & SALADIN, P.C.					830.00
TOTAL					7,559.78

Grafton Township R & B
Actual vs Budget Year to Date
April 2013 through March 2014

	Apr '13 - Mar 14	Budget	% of Budget
Ordinary Income/Expense			
Income			
PERMANENT HARD ROAD FD REVENUES			
9000 · PROPERTY TAXES	251,078.50	500,484.00	50.2%
9020 · INTEREST INCOME	33.52	200.00	16.8%
9040 · Intergovernmental Agreement	4,500.00	500.00	900.0%
9050 · MISCELLANEOUS INCOME	575.00	1,200.00	47.9%
9060 · Permits & Bonds	530.00	2,000.00	26.5%
9080 · GRANT INCOME	0.00	100.00	0.0%
Total PERMANENT HARD ROAD FD REVENUES	256,717.02	504,484.00	50.9%
ROAD & BRIDGE FUND REVENUES			
6000 · PROPERTY TAXES - ROAD & BRIDGE	61,778.49	237,077.00	26.1%
6002 · MUNICIPAL SHARE	0.00	-113,932.00	0.0%
6010 · REPLACEMENT TAXES-ROAD & BRIDGE	26,582.74	39,000.00	68.2%
6020 · INTEREST INCOME	134.46	400.00	33.6%
6030 · RENTAL INCOME	4,750.00	11,100.00	42.8%
6040 · INTERGOVERNMENT AGREEMENT	3,053.00	302,000.00	1.0%
6050 · MISCELLANEOUS INCOME	204.29	200.00	102.1%
6060 · COURT FINES & PERMITS	734.56	2,000.00	36.7%
Total ROAD & BRIDGE FUND REVENUES	97,237.54	477,845.00	20.3%
ROAD & BRIDGE IMRF FUND REVENUE			
8000 · PROPERTY TAXES	6,355.53	12,669.00	50.2%
8020 · INTEREST INCOME	0.00	20.00	0.0%
8050 · MISCELLANEOUS INCOME	0.00	10.00	0.0%
Total ROAD & BRIDGE IMRF FUND REVENUE	6,355.53	12,699.00	50.0%
ROAD & BRIDGE INSURANCE REVENUE			
7000 · PROPERTY TAXES	12,539.15	24,994.00	50.2%
7020 · INTEREST INCOME	0.00	20.00	0.0%
7050 · MISCELLANEOUS INCOME	0.00	2,900.00	0.0%
Total ROAD & BRIDGE INSURANCE REVENUE	12,539.15	27,914.00	44.9%
Total Income	372,849.24	1,022,942.00	36.4%
Expense			
PERMANENT HARD ROAD EXPENDITURE			
COMMODITIES			
9614 · MAINTENANCE SUPPLIES - ROADS	1,216.26	45,000.00	2.7%
9652 · OPERATING SUPPLIES	41.94	10,000.00	0.4%
9655 · AUTO FUEL & OIL	4,408.15	45,000.00	9.8%
9656 · SALT, CALCIUM, ICE CONTROL	12,125.38	100,000.00	12.1%
Total COMMODITIES	17,791.73	200,000.00	8.9%
CONTRACT SERVICES			
9514 · MAINTENANCE SERVICE ROAD	0.00	375,000.00	0.0%
9518 · ROAD STRIPPING	0.00	25,000.00	0.0%
9519 · Street Lights	718.60	6,000.00	12.0%
9520 · ROAD SIGNS & MATERIALS	41.41	30,000.00	0.1%
9532 · ENGINEERING SERVICE	26,181.26	45,000.00	58.2%
9594 · RENTALS	0.00	15,000.00	0.0%
Total CONTRACT SERVICES	26,941.27	496,000.00	5.4%
OTHER EXPENDITURES			
9929 · MISCELLANEOUS	90.00	10,000.00	0.9%
9952 · Intergovernmental Agreement	0.00	14,500.00	0.0%
Total OTHER EXPENDITURES	90.00	24,500.00	0.4%
PERSONNEL			
9421 · SALARIES	44,177.49	200,000.00	22.1%
9451 · Health / Life Insurance	6,247.93	40,000.00	15.6%
9461 · Social Security Contribution	3,008.34	15,000.00	20.1%
9462 · Medicare Contribution	703.56	4,000.00	17.6%
9472 · Uniforms	0.00	2,000.00	0.0%
Total PERSONNEL	54,137.32	261,000.00	20.7%
Total PERMANENT HARD ROAD EXPENDITURE	98,960.32	981,500.00	10.1%
ROAD & BRIDGE-IMRF-EXPENDITURE			
PERSONNEL			
8463 · RETIREMENT CONTRIBUTION	4,956.66	37,000.00	13.4%
Total PERSONNEL	4,956.66	37,000.00	13.4%
Total ROAD & BRIDGE-IMRF-EXPENDITURE	4,956.66	37,000.00	13.4%
ROAD & BRIDGE-INS-EXPENDITURE			

Grafton Township R & B
Actual vs Budget Year to Date
April 2013 through March 2014

	Apr '13 - Mar 14	Budget	% of Budget
CONTRACT SERVICE			
7593 · RISK MANAGEMENT CONTRIBUTION	20,469.00	39,000.00	52.5%
Total CONTRACT SERVICE	20,469.00	39,000.00	52.5%
PERSONNEL			
7453 · UNEMPLOYMENT INSURANCE	250.06	6,000.00	4.2%
Total PERSONNEL	250.06	6,000.00	4.2%
Total ROAD & BRIDGE-INS-EXPENDITURE	20,719.06	45,000.00	46.0%
ROAD & BRIDGE FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
6831 · EQUIPMENT	0.00	5,000.00	0.0%
Total CAPITAL OUTLAY	0.00	5,000.00	0.0%
COMMODITIES			
6651 · OFFICE SUPPLIES	368.63	800.00	46.1%
Total COMMODITIES	368.63	800.00	46.1%
CONTRACTED SERVICES			
6512 · MAINTENANCE EQUIPMENT	0.00	1,000.00	0.0%
6531 · ACCOUNTING SERVICE	2,535.00	27,000.00	9.4%
6533 · LEGAL SERVICE	3,856.50	60,000.00	6.4%
6551 · POSTAGE	46.00	300.00	15.3%
6552 · TELEPHONE	1,113.36	5,000.00	22.3%
6553 · PUBLISHING	242.30	1,500.00	16.2%
6554 · PRINTING	0.00	200.00	0.0%
6561 · DUES AND SUBSCRIPTIONS	50.00	300.00	16.7%
6562 · TRAVEL & MEETING EXPENSE	55.00	6,000.00	0.9%
6563 · EDUCATION & TRAINING	0.00	1,000.00	0.0%
Total CONTRACTED SERVICES	7,898.16	102,300.00	7.7%
OTHER EXPENDITURES			
6914 · MUNICIPAL REPLACEMENT	0.00	7,800.00	0.0%
6929 · MISCELLANEOUS	0.00	8,000.00	0.0%
Total OTHER EXPENDITURES	0.00	15,800.00	0.0%
PERSONNEL			
6421 · SALARIES	1,901.00	8,000.00	23.8%
Total PERSONNEL	1,901.00	8,000.00	23.8%
Total ADMINISTRATION	10,167.79	131,900.00	7.7%
MAINTENANCE			
CAPITAL OUTLAY			
6820 · CAPITAL ASSET OUTLAY	0.00	140,000.00	0.0%
6833 · OTHER IMPROVEMENTS	0.00	50,000.00	0.0%
6840 · DEBT SERVICE	5,900.00	268,500.00	2.2%
Total CAPITAL OUTLAY	5,900.00	458,500.00	1.3%
COMMODITIES			
6111 · MAINTENANCE SUPPLY - BUILDING	27.20	10,000.00	0.3%
6112 · MAINTENANCE SUPPLY - EQUIPM...	1,126.91	10,000.00	11.3%
6113 · MAINTENANCE SUPPLY - VEHICLES	1,078.46	10,000.00	10.8%
6114 · MAINTENANCE SUPPLY - ROAD	0.00	100.00	0.0%
6116 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6118 · MAINTENANCE SUPPLY - BRIDGE	0.00	5,000.00	0.0%
6122 · OPERATING SUPPLIES	207.42	3,000.00	6.9%
6123 · SMALL TOOLS	0.00	6,000.00	0.0%
Total COMMODITIES	2,439.99	44,200.00	5.5%
CONTRACT SERVICES			
6311 · MAINTENANCE SERVICE - BUILDI...	0.00	10,000.00	0.0%
6312 · MAINTENANCE SERVICE - EQUIP...	397.00	10,000.00	4.0%
6313 · MAINTENANCE SERVICE - VEHICL...	348.00	10,000.00	3.5%
6314 · MAINTENANCE SERVICE ROADS	0.00	100.00	0.0%
6316 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6318 · MAINTENANCE SERVICE BRIDGE	0.00	15,000.00	0.0%
6332 · ENGINEERING SERVICE	0.00	5,000.00	0.0%
6371 · UTILITIES	1,448.74	9,000.00	16.1%
6373 · GARBAGE DISPOSAL	598.14	4,000.00	15.0%
6394 · RENTALS	0.00	500.00	0.0%
Total CONTRACT SERVICES	2,791.88	63,700.00	4.4%
OTHER EXPENDITURES			
6919 · MISCELLANEOUS	0.00	5,000.00	0.0%

Grafton Township R & B
Actual vs Budget Year to Date
 April 2013 through March 2014

	<u>Apr '13 - Mar 14</u>	<u>Budget</u>	<u>% of Budget</u>
6952 · INTERGOVERNMENTAL AGMT	15,023.83	15,024.00	100.0%
Total OTHER EXPENDITURES	15,023.83	20,024.00	75.0%
PERSONNEL			
6221 · SALARIES	2,443.00	10,500.00	23.3%
Total PERSONNEL	2,443.00	10,500.00	23.3%
Total MAINTENANCE	28,598.70	596,924.00	4.8%
Total ROAD & BRIDGE FUND EXPENDITURES	38,766.49	728,824.00	5.3%
6391 · R&B - CONTINGENCIES	0.00	34,000.00	0.0%
6560 · Payroll Expenses	238.82		
9917 · PHR - CONTINGENCIES	0.00	15,000.00	0.0%
Total Expense	163,641.35	1,841,324.00	8.9%
Net Ordinary Income	209,207.89	-818,382.00	-25.6%
Other Income/Expense			
Other Expense			
6842 · Fiscal Agent Fees	0.00	0.00	0.0%
Total Other Expense	0.00	0.00	0.0%
Net Other Income	0.00	0.00	0.0%
Net Income	209,207.89	-818,382.00	-25.6%

Grafton Township R & B
Actual vs Budget Year to Date
 April 2013 through March 2014

	<u>Apr '13 - Mar 14</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
PERMANENT HARD ROAD FD REVENU...	256,717.02	504,484.00	50.9%
ROAD & BRIDGE FUND REVENUES	97,237.54	477,845.00	20.3%
ROAD & BRIDGE IMRF FUND REVENUE	6,355.53	12,699.00	50.0%
ROAD & BRIDGE INSURANCE REVENUE	12,539.15	27,914.00	44.9%
Total Income	<u>372,849.24</u>	<u>1,022,942.00</u>	<u>36.4%</u>
Expense			
PERMANENT HARD ROAD EXPENDITU...	98,960.32	981,500.00	10.1%
ROAD & BRIDGE-IMRF-EXPENDITURE	4,956.66	37,000.00	13.4%
ROAD & BRIDGE-INS-EXPENDITURE	20,719.06	45,000.00	46.0%
ROAD & BRIDGE FUND EXPENDITURES	38,766.49	728,824.00	5.3%
6391 · R&B - CONTINGENCIES	0.00	34,000.00	0.0%
6560 · Payroll Expenses	238.82		
9917 · PHR - CONTINGENCIES	0.00	15,000.00	0.0%
Total Expense	<u>163,641.35</u>	<u>1,841,324.00</u>	<u>8.9%</u>
Net Ordinary Income	209,207.89	-818,382.00	-25.6%
Other Income/Expense			
Other Expense			
6842 · Fiscal Agent Fees	0.00	0.00	0.0%
Total Other Expense	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
Net Other Income	0.00	0.00	0.0%
Net Income	<u><u>209,207.89</u></u>	<u><u>-818,382.00</u></u>	<u><u>-25.6%</u></u>

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07/01/13

Grafton Township R & B Reconciliation Summary

256

101 · CHECKING ACCOUNT - HARRIS, Period Ending 06/30/2013

	Jun 30, 13
Beginning Balance	61,694.23
Cleared Transactions	
Checks and Payments - 26 items	-53,465.94
Deposits and Credits - 11 items	284,937.47
Total Cleared Transactions	231,471.53
Cleared Balance	<u>293,165.76</u>
Uncleared Transactions	
Checks and Payments - 8 items	-2,454.83
Total Uncleared Transactions	-2,454.83
Register Balance as of 06/30/2013	<u>290,710.93</u>
Ending Balance	<u>290,710.93</u>

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07/01/13

Grafton Township R & B
Reconciliation Summary
501 · Money Market, Period Ending 06/30/2013

390

	<u>Jun 30, 13</u>
Beginning Balance	600,921.26
Cleared Transactions	
Deposits and Credits - 1 item	<u>49.39</u>
Total Cleared Transactions	<u>49.39</u>
Cleared Balance	<u>600,970.65</u>
Register Balance as of 06/30/2013	600,970.65
Ending Balance	600,970.65

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07/01/13

Grafton Township R & B Reconciliation Summary

731

201 · Harris Money Market 731, Period Ending 06/30/2013

	<u>Jun 30, 13</u>
Beginning Balance	18,755.89
Cleared Transactions	
Deposits and Credits - 1 item	0.77
Total Cleared Transactions	<u>0.77</u>
Cleared Balance	<u>18,756.66</u>
Register Balance as of 06/30/2013	18,756.66
Ending Balance	18,756.66

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07/01/13

**Grafton Township R & B
Reconciliation Summary**

758

301 · Harris Money Market 758, Period Ending 06/30/2013

	<u>Jun 30, 13</u>
Beginning Balance	125,058.35
Cleared Transactions	
Deposits and Credits - 1 item	<u>10.28</u>
Total Cleared Transactions	<u>10.28</u>
Cleared Balance	<u>125,068.63</u>
Register Balance as of 06/30/2013	125,068.63
Ending Balance	125,068.63

System Activity Report

[6/1/2013 - 6/30/2013] Report Date: 7/1/2013

General Assistance

Grants (New Clients) :	0	
Grants (Previous Clients) :	0	
In-Process :	0	
Denials :	2	
Sanctions :	0	
Terminations :	0	
	<hr/>	
	2	\$0.00

General Assistance - Medical

Referrals :	0	
Disbursements :	0	
	<hr/>	
	0	\$0.00

General Assistance - Work Program Assignments

Job Training :	0	
Workfare :	0	
	<hr/>	
	0	

Emergency Assistance

Grants :	1	\$223.24
In-Process :	0	
Denials :	1	
	<hr/>	
	2	\$223.24
Grand Totals:	4	\$223.24

	<u>Grafton</u>			<u>Grafton</u>	<u>Out of</u>		Sun	Non Sun	N/C
	<u>Township</u>	<u>Out of Township</u>		<u>Township</u>	<u>Township</u>		City	City	rides
<u>Date</u>	<u>Riders</u>	<u>Riders</u>	<u>Total Riders</u>	<u>Revenue</u>	<u>Revenue</u>	<u>Total</u>			
						<u>Revenue</u>			
June 3, 2013	2	6	8	\$2.00	\$14.00	\$16.00	4	4	
June 4, 2013	11	15	26	\$11.00	\$15.00	\$26.00	24	2	
June 5, 2013	4	11	15	\$12.00	\$23.00	\$35.00	15	0	
June 6, 2013	5	9	14	\$5.00	\$9.00	\$14.00	11	3	
June 7, 2013	0	21	21	\$0.00	\$19.00	\$19.00	21	0	2 n/c
June 10, 2013	4	8	12	\$4.00	\$8.00	\$12.00	12	0	
June 11, 2013	8	16	24	\$8.00	\$16.00	\$24.00	22	2	
June 12, 2013	2	10	12	\$6.00	\$22.00	\$28.00	10	2	
June 13, 2013	4	23	27	\$4.00	\$23.00	\$27.00	23	4	
June 14, 2013	4	14	18	\$4.00	\$14.00	\$18.00	14	4	
June 17, 2013	6	3	9	\$6.00	\$3.00	\$9.00	7	2	
June 18, 2013	11	20	31	\$11.00	\$20.00	\$31.00	29	2	
June 19, 2013	6	8	14	\$14.00	\$16.00	\$30.00	10	4	
June 20, 2013	12	18	30	\$12.00	\$18.00	\$30.00	24	6	
June 21, 2013	5	14	19	\$5.00	\$14.00	\$19.00	18	1	
June 24, 2013	8	9	17	\$12.00	\$15.00	\$27.00	11	6	
June 25, 2013	7	23	30	\$7.00	\$23.00	\$30.00	25	5	
June 26, 2013	16	12	28	\$14.00	\$12.00	\$26.00	21	7	2 n/c
June 27, 2013	7	17	24	\$7.00	\$17.00	\$24.00	19	5	
June 28, 2013	5	11	16	\$5.00	\$11.00	\$16.00	13	3	
Total June	127	268	395	\$149.00	\$312.00	\$461.00	333	62	
Year to Date	503	794	1297	\$545.00	\$928.00	\$1,476.00	987	305	

